



Title: Posting Notices

Policy  
 No.: ADM 1.13

Date: 6/09/08  
 Rev.: 11/2/12, 8/1/13

Areas Affected: All BSMCON College Personnel & Students

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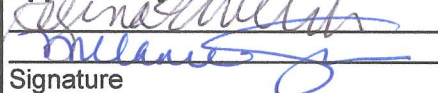
**Policy Statement:**

Posters, notices or announcements related to SGO meetings and student activities may be posted on the bulletin boards identified for student use. Such communications should be no larger than 8 1/2" x 11". The College administration reserves the right to remove notices that do not meet the stated criteria. Nothing is to be taped, nailed, tacked, posted or pinned that may damage the adhered to surface.

If any student or student group desires to post flyers in any other area of the College than bulletin boards designated for student use, the student (group) must first submit the flyer to the appropriate faculty advisor. If the advisor approves the flyer, the student (group) must then forward the flyer to the Dean of Finance and Administration for approval to post. In the request (sent via email), the student (group) must state the exact areas of the college where it is desired to post the flyer. The Dean of Finance and Administration will review the request, make a decision, and then communicate the decision with the student (group).

Reference Policy # \_\_\_\_\_

Approved by:

  
 Signature

Dean of Finance & Administration  
 Provost/VP  
 Title

3/15/13  
 13-21-13  
 Date

**Approval History:**

Committees and Dates:  
 Assistant Dean of Administration – 6/08, 1/15/13  
 Policy Committee – 2/18/13